



ARCHDIOCESE OF  
**NEW ORLEANS**  
APOSTOLADO HISPANO

November 1, 2018

**To:** All Catholic Schools  
**From:** Hispanic Apostolate

We are glad to inform all Catholic Schools that the period for requesting tuition aid from the St. Thomas Aquinas Fund from the Hispanic Apostolate is **November 1, 2018 until November 15 at 11:59 PM.**

As a reminder, the **guidelines** are:

1. The student must be Hispanic and have pending balances with the school.
2. The email must be send directly from the Finance Department or Principal's Office, including the following information: name, grade, the details of the amounts and months pending and a brief description of the reason why the parents/guardians of the student have not been able to make the payments in a timely manner.
3. The email also has to include the name of the school and the preferred form of payment, check or credit card.
4. Once the email is received, the school will receive a confirmation from the Hispanic Apostolate and another email confirming if the student will receive the aid or not.

The Hispanic Apostolate Office will grant the aid, based on the following **priorities**:

1. Personal situation.
2. Good standing of the student in the school
3. How far the student to be graduated is

Please not that **a parent/guardian cannot make the request** to the Hispanic Apostolate; the school must send the request directly via email.

Please send the email to [hispanicapostolate@arch.no.org](mailto:hispanicapostolate@arch.no.org) with copy to [pbelanger@arch.no.org](mailto:pbelanger@arch.no.org), with the subject "St. Thomas Aquinas 2018"